

PAYMENT PLAN FOR REED RESEARCH, INC.

All payments Re Research, Inc., pursuant to Contract No. CM-2391, including interim and final payments for work performed for which invoices have been submitted, will be accomplished as follows:

1. The Contracting Officer will certify the original of each voucher as being in conformance with the terms of the contract to which it pertains.
2. The original of each voucher will be certified by the Project Director, as Approving Officer, and by the Project Comptroller, as Certifying Officer.
3. Government checks will be drawn in the amount of authorized payments, payable to Reed Research, Inc., and making reference on the face of the check to the contract by contract number, and to the invoice number(s) for which the check is in payment.
4. Checks will be transmitted to the Contractor by the Project Comptroller as follows: The outer envelope mailing such check will be addressed to Reed Research, Inc., 1048 Potomac Street, N. W., Washington 7, D. C. The inner envelope will be marked "To be opened by Mr. Stanley F. Reed or Mr. Franklin J. Rixse, only."
5. Such checks will be deposited by Reed Research, Inc., to their account, using the same procedures as are used for payments received on other Government contracts held by this firm.
6. A post office box addressee has been established in the Washington, D. C. area for receipt of fiscal and administrative materials from the Contractor at Project Headquarters. This addressee is.

CONCURRENCES:

Security Officer

Comptroller

General Counsel

SA/PC/DCI:HJP/eam (11/9/56)

Distribution:

Orig - CM-2391
2 - Finance
3 - Security
4 - Chrono

APPROVED:

RICHARD M. BISSELL, JR.
SA/PC/DCI - Project Director

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Copy 2 of 4